

# NOTIFICATION TO SHAREHOLDERS

## CHANGE IN ARRANGEMENT OF THE 23<sup>RD</sup> ANNUAL GENERAL MEETING OF DIGI.COM BERHAD (Digi)

Registration No. 1997010009694 (425190-X)



### Dear Shareholders,

We refer to our earlier Notice of the 23<sup>rd</sup> Annual General Meeting (AGM) dated 28 April 2020.

In view of the extension of the Conditional Movement Control Order (CMCO) until 9 June 2020 as announced by the Government, we wish to advise Shareholders on some changes in the AGM arrangements, in order to further safeguard the wellbeing of our Shareholders.

Digi's 23<sup>rd</sup> AGM will continue to take place on **1 June 2020** at **10.00 a.m.**, and it will be a **fully virtual AGM**, conducted via live streaming and online voting using the Remote Participation and Voting (RPV) facility, as we take every necessary precaution to minimise the risk of Covid-19 infections.

This arrangement is in line with the "Guidance and FAQs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission Malaysia, which states that listed issuers shall conduct only fully virtual general meetings, without a physical meeting venue, during a period when CMCO is in place.

Digi's 23<sup>rd</sup> AGM will be broadcasted live from Studio, Digi Telecommunications Sdn Bhd, Lot 10, Jalan Delima 1/1, Subang Hi-Tech Industrial Park, 40000 Subang Jaya, Selangor, Malaysia.

This broadcast venue is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 and Article 56A of the Company's Articles of Association, which stipulate that a general meeting may be held at more than one venue, using any technology or method that enables the members of the Company to participate and to exercise the members' right to speak and vote at the general meeting and the Chair shall be present at the main venue of the AGM.

### **Shareholders from the public should not be physically present and will not be allowed entry to the broadcast venue during the AGM.**

To attend the AGM remotely, all Shareholders and proxies will have to register your request to participate with our Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd (Tricor) via TIIH Online website (<https://tiih.online>) latest by 10.00 a.m. on 30 May 2020. Kindly refer to the Revised Administrative Details for more information on the registration process. Please note that this Revised Administrative Details supersedes the earlier Administrative Details enclosed with the Notice of the 23<sup>rd</sup> AGM dated 28 April 2020. All documents related to the 23<sup>rd</sup> AGM are available on our website at [www.digi.com.my/annualreport](http://www.digi.com.my/annualreport), as part of our commitment to reduce paper usage. The agenda of the AGM remains unchanged.

As the Covid-19 situation in Malaysia is constantly evolving, we may be required to change AGM arrangements at short notice and will notify you of these changes. Please also visit the Company's website for the latest announcements related to the AGM.

Should you require any assistance on the above, kindly contact our Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at 603-2783 9299 or [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com).

Despite the unusual circumstances of the meeting, we look forward to connecting with you on the RPV facility during the AGM.

As we prioritise your safety, thank you for your continued understanding, cooperation and support of Digi.Com Berhad.

### **Albern Murty**

Chief Executive Officer  
20 May 2020

# REVISED ADMINISTRATIVE DETAILS

## 23<sup>rd</sup> Annual General Meeting of Digi.Com Berhad

DIGI.COM BERHAD

Registration No. 199701009694 (425190-X)  
(Incorporated in Malaysia)

<b>Meeting Platform</b>	: <a href="https://tjih.online">https://tjih.online</a>
<b>Day and Date</b>	: Monday, 1 June 2020
<b>Time</b>	: 10.00 a.m.
<b>Broadcast Venue</b>	: Studio, Digi Telecommunications Sdn Bhd, Lot 10, Jalan Delima 1/1, Subang Hi-Tech Industrial Park, 40000 Subang Jaya, Selangor Darul Ehsan, Malaysia
<b>Mode of Communication</b>	: (1) Submit questions via the query box facility on Tricor's TIH Online website at <a href="https://tjih.online">https://tjih.online</a> during the Meeting (2) Submit questions via Tricor's TIH Online website at <a href="https://tjih.online">https://tjih.online</a> prior to the Meeting.

### General Meeting Arrangements

1. As the Covid-19 situation in Malaysia is constantly evolving, we may be required to change AGM arrangements at short notice and will notify you of these changes. Please also visit the Company's website for the latest announcements related to the AGM.

### Mode of Meeting

2. In view of the Covid-19 health concerns and to safeguard the wellbeing of Shareholders, the 23<sup>rd</sup> Annual General Meeting (AGM) will be a **FULLY VIRTUAL** meeting, conducted via live streaming and online voting using the Remote Participation and Voting (RPV) facility. Therefore, there will not be a physical meeting venue for Shareholders to participate the AGM in person, as we take every necessary precaution to minimise the risk of Covid-19 infections.
3. This arrangement is in line with the "Guidance and FAQs on the Conduct of General Meetings for Listed Issuers" issued by the Securities Commission Malaysia, which states that listed issuers shall conduct only fully virtual general meetings, without a physical meeting venue, during a period when the Conditional Movement Control Order (CMCO) is in place.
4. Digi's 23<sup>rd</sup> AGM will be broadcasted live from Studio, Digi Telecommunications Sdn Bhd, Lot 10, Jalan Delima 1/1, Subang Hi-Tech Industrial Park, 40000 Subang Jaya, Selangor, Malaysia.
5. The Broadcast Venue is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 and Article 56A of the Company's Articles of Association which stipulated that a general meeting may be held at more than one venue, using any technology or method that enables the members of the Company to participate and to exercise the members' right to speak and vote at the general meeting and the Chair shall be present at the main venue of the AGM.
6. Shareholders from the public should not be physically present and will not be allowed entry to the broadcast venue during the AGM.

### Remote Participation and Voting Facility (RPV)

7. Shareholders are to attend, speak (including posing questions to the Board via real-time submission of typed texts) and vote (collectively, "participate") remotely at the 23<sup>rd</sup> AGM using RPV provided by Tricor Investor & Issuing House Services Sdn. Bhd. (Tricor) via its TIH Online website at <https://tjih.online>.
8. Shareholders who appoint proxies to participate via RPV in the 23<sup>rd</sup> AGM must ensure that the duly executed proxy forms are deposited in a hard copy form or by electronic means to Tricor no later than **10.00 a.m., on 30 May 2020**.
9. Corporate representatives of corporate members who wish to participate at the 23<sup>rd</sup> AGM via RPV must deposit their original certificate of appointment of corporate representative to Tricor no later than **10.00 a.m., on 30 May 2020**.
10. Nominee Company [whose beneficiary of the shares in its Central Depository System (CDS) account] that wishes to participate at the 23<sup>rd</sup> AGM via RPV must deposit its proxy form in a hard copy form or by electronic means to Tricor no later than **10.00 a.m., on 30 May 2020**.

## REVISED ADMINISTRATIVE DETAILS

### 23<sup>rd</sup> Annual General Meeting of Digi.Com Berhad

11. Attorneys appointed by power of attorney who wish to participate at the 23<sup>rd</sup> AGM via RPV must deposit their original or duly certified power of attorney with Tricor no later than **10.00 a.m., on 30 May 2020** to participate via RPV in the AGM.
12. A shareholder who has appointed a proxy or attorney or authorised representative to attend, participate, speak and vote at this AGM via RPV must request his/her proxy or attorney or authorised representative to register himself/herself for RPV at TIIH Online website at <https://tiih.online>, no later than **10.00 a.m., on 30 May 2020**.
13. As the 23<sup>rd</sup> AGM is a fully virtual AGM, shareholders who are unable to participate in this AGM may appoint the Chair of the meeting as his/her proxy and indicate the voting instructions in the proxy form.
14. If a shareholder has submitted his/her Proxy Form appointing the Chair of the meeting as his/her proxy to vote on his/her behalf at the 23<sup>rd</sup> AGM, such appointment shall be revoked upon registration of the shareholder/corporate representative/proxy no later than **10.00 a.m., on 30 May 2020** to participate remotely via RPV at the 23<sup>rd</sup> AGM.
15. Please note that the Company shall deem that shareholders have no objection to use the provision in the Proxy Form which has designated the Chair of the meeting as the authorised person to vote on behalf of shareholders until further instructions are received. The appointed Poll Administrator of this 23<sup>rd</sup> AGM shall be notified of such arrangement accordingly.

#### Entitlements to Attend, Speak and Vote



16. In respect of deposited securities, only Shareholders whose names appear on the Record of Depositors on 20 May 2020 (General Meeting Record of Depositors) shall be eligible to attend, participate, speak and/or vote at the meeting via RPV.

#### Poll Voting

17. The voting at the 23<sup>rd</sup> AGM will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad Main Market Listing Requirements. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting and Asia Securities Sdn Bhd as Scrutineers to verify the poll results.
18. Shareholders can proceed to vote on the resolutions and submit your votes at any time from the commencement of the 23<sup>rd</sup> AGM at 10.00 a.m. and before the end of the voting session which will be announced by the Chair of the meeting. Upon completion of the voting session, the Scrutineers will verify and announce the poll results followed by the Chair's declaration whether the resolutions are duly passed.





#### Procedures for RPV

19. Shareholders/proxies/corporate representatives/attorneys who wish to participate the 23<sup>rd</sup> AGM remotely using the RPV are to follow the requirements and procedures as summarised below:

Procedure	Action
<b>BEFORE THE AGM DAY</b>	
 (a) Register as a user with TIIH Online	<ul style="list-style-type: none"> <li>• Using your computer, access the website at <a href="https://tiih.online">https://tiih.online</a>. Register as a user under the "e-Services". Refer to the tutorial guide posted on the homepage for assistance.</li> <li>• If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.</li> </ul>
 (b) Submit your request	<ul style="list-style-type: none"> <li>• <b>Registration is open from 10.00 a.m. on 28 April 2020 up to 10.00 a.m. on 30 May 2020.</b></li> <li>• Login with your user ID and password and select the corporate event: <b>"(REGISTRATION) DIGI 23<sup>RD</sup> AGM"</b>.</li> <li>• Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>• Select "Register for Remote Participation and Voting".</li> <li>• Review your registration and proceed to register.</li> <li>• System will send an e-mail to notify that your registration for remote participation is received and will be verified.</li> <li>• After verification of your registration against the General Meeting Record of Depositors as at 20 May 2020, the system will send you an e-mail to approve or reject your registration for remote participation.</li> </ul>

## REVISED ADMINISTRATIVE DETAILS

### 23<sup>rd</sup> Annual General Meeting of Digi.Com Berhad

Procedure	Action
<b>ON THE AGM DAY</b>	
 (c) Login to TIIH Online	<ul style="list-style-type: none"> <li>Login with your user ID and password to participate remotely at the 23<sup>rd</sup> AGM from 9.30 a.m. (30 minutes before the commencement of meeting at 10.00 a.m.) on 1 June 2020.</li> </ul>
 (d) Participate through Live Streaming	<ul style="list-style-type: none"> <li>Select the corporate event: <b>"(LIVE STREAM MEETING) DIGI 23<sup>RD</sup> AGM"</b> to engage in the proceedings of the AGM remotely.</li> <li>If you have any question for the Chair of the meeting/Board, you may use the query box to transmit your question. The Chair of the meeting/Board will endeavour to respond to questions submitted by remote participants during the 23<sup>rd</sup> AGM. If there is time constraint, the responses will be emailed to you at the earliest possible, after the meeting.</li> </ul>
 (e) Online Remote Voting	<ul style="list-style-type: none"> <li>Voting session commences from <b>10.00 a.m.</b> on <b>1 June 2020</b> until a time when the Chair of the meeting announces the completion of the voting session at the 23<sup>rd</sup> AGM venue.</li> <li>Select the corporate event <b>"(REMOTE VOTING) DIGI 23<sup>RD</sup> AGM"</b>.</li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select the CDS account that represents your shareholdings.</li> <li>Indicate your votes for the resolutions that are tabled for voting.</li> <li>Confirm and submit your votes.</li> </ul>
 (f) End of remote participation	<ul style="list-style-type: none"> <li>Upon the announcement by the Chair of the meeting on the closure of the 23<sup>rd</sup> AGM, the Live Streaming will end.</li> </ul>

#### Notes to RPV users:

- Should your application to join the 23<sup>rd</sup> AGM be approved, the system will make available to you the rights to join the live-streamed meeting and to vote remotely. Your login to TIIH Online on the day of the 23<sup>rd</sup> AGM will indicate your presence at the virtual meeting.
- The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet connection at your location and the device you use.
- In the event you encounter any issues with logging-in, connection to the live-streamed meeting or online voting, kindly call Tricor Help Line at +6011-4080 5616 / +6011-4080 3168 / +6011-4080 3169 / +6011-4080 3170 or email [tiih.online@my.tricorglobal.com](mailto:tiih.online@my.tricorglobal.com) for assistance.

#### Pre-meeting submission of questions to the Board of Directors

- Shareholders may submit questions for the Board in advance of the 23<sup>rd</sup> AGM via Tricor's TIIH Online website at <https://tiih.online> by selecting "e-Services" to login, pose questions and submit electronically no later than 10.00 a.m. on 30 May 2020. The Board will endeavor to answer the questions received during the AGM.

#### No Gifts Distribution

- There will be no gifts distribution for Shareholders/Proxies at the AGM.

#### Recording or Photography

- Strictly **no recording or photography** of the proceedings of the 23<sup>rd</sup> AGM is allowed.

#### Enquiry

- If you have any enquiry prior to the 23<sup>rd</sup> AGM, please contact Digi's Share Registrar during office hours:

#### Tricor Investor & Issuing House Services Sdn Bhd

Registration No. 197101000970 (11324-H)  
 Unit 32-01, Level 32, Tower A  
 Vertical Business Suite, Avenue 3, Bangsar South  
 No. 8, Jalan Kerinchi  
 59200 Kuala Lumpur

#### Telephone Number

General Line 603-2783 9299  
 Mr Eric Low 603-2783 9267  
 Mr Chang Kang Shaun 603-2783 9241  
 Fax Number 603-2783 9222